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	BUYER: BARB FISHER, A (513) 255-6632							
	CONTRACTOR NAME AND ADDRESS MANAGEMENT CONSULTING 1505 FARM CREDIT DRIVE SUITE 300 MCLEAN VA 22102	coor 5R1 & RESEARCH		MAILIN SEP	GOOE FACILITIES GOOD TO SEE SECTION OF 1996	11. Disc	OUNT FOR PR	OMPT PAYMENT HET D A A OTHER DAYS S EE SECT "B"
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	6 9	- 4	OHS LMT			C . \$	149,999	.98
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22/	DELIVERY V This delivery order	is subject to inst ons of above num	ructions cont bered contrac	ained on this it, or Non-DO	side of form only and D Contract No.	d is issued in ac	cordance wi	th and subject
# 	If quantity accepted by the Government is same as quantity ordered, indicated by wark. If different	Mucas	TES OF AMERIC			YYMMMDD;	24. TOTAL 28. DIFFER-	
9	nter actual quantity accepted below uantity ordered and encircle. OUANTITY ORDERED HAS BEEN	BY: NAME OF CO		ROERING OFFI	ER AND MARGARE	I YARRINGTO	ON ENCES	
	INSPECTED TRECEIVED CONTR	PTED, AND CONFORM RACT EXCEPT AS ST	1	PARTIA.	31. PAID BY		INITIALS	enfied Correct Fo
<u> </u>	DATE SIGNATURE OF AUTHORIZED G	OVERNMENT REPRE	SENTATIVE 30	PAYMENT		· 	33. CHECK N	UMBER
35.	. I CERTIFY THIS AMOUNT IS CORRECT	AND PROPER FOR P	AYMENT	COMPLETE			34. BILL OF	LADING NO.
	SIGNATURE AND TITLE		1	FINAL			41 678 969	CUEBLIC
36.	PECEIVED AT 37. RECEIVED BY	38. DATE	RECEIVED 39	TOTAL CONTAI	NERS40. S/R ACCOUN	NUMBEP !	41. S/R VOU	CHER NU.

1. This delivery order is issued pursuant to H-013, the "Orders" Clause of the above numbered contract. The contractor shall provide effort in accordance with the Statement of Work (SOW) as specified in CLIN 0001 below at a ceiling amount of \$149,999.98.

2. SECTION B

					Unit Price	
Item No		Supplies/Services		<u>Purch Unit</u>	Total	Item Amount
0001	CLIN		sec class: U	1 L 0	\$ \$	130,874.94 130,874.94

noun: SPECIALIZED COMPTROLLER FUNCTIONAL SUPPORT

nsn: N acrn: AA

site codes pqa: D acp: D fob: D pr/mipr data: F666FM6253-0100

type contract: Y

descriptive data:

The contractor shall provide support in accordance with the Statement of Work (SOW) entitled "Financial Analysis for HQ AFMC/FMB" dated 23 Sep 1996. See Atch 1, Section J of this order.

NSP sec class: U 0002 CLIN LO NSP

> noun: DATA-EXHIBIT A nsn: N acrn: AA

pqa: D acp: D fob: D site codes pr/mipr data: F666FM6253-0100

type contract: Y

descriptive data:

The contractor shall provide data in accordance with the Contract Data Requirements List, DD Form 1423, designated Exhibit A, dated 29 February 1996. The price of this CLIN is included in the price of CLIN 0001.

103.84 1 sec class: U CLIN 0003 \$ 103.84 LO

noun: MATERIALS acrn: AA nsn: N

pqa: D acp: D fob: D site codes pr/mipr data: F666FM6253-0100

type contract: Y

descriptive data:

The contractor shall provide graphics and reproduction as required in the performance of CLIN 0001 above.

Unit Price Quantity Purch Unit Total Item Amount <u>Supplies/Services</u> Item No 19,021.20 sec class: U CLIN 0005 LO \$ 19,021.20 noun: TRAVEL AND COMPUTER SERVICES acrn: AA nsn: N site codes pqa: D acp: D fob: D pr/mipr data: F666FM6253-0100

descriptive data:

type contract: S

Travel and computer services required in the performance of CLIN 0001 above.

3. SECTION F

<u> Item No</u>	Supplies Schedule Data		Delivery : Quantity	
0001	CLIN Del Sch acrn: AA ship to: U	Sec Class: U	1	97SEP30
	descriptive data: The period of performance shall be	complete 30 September	1997.	
0002	CLIN Del Sch	Sec Class: U		
•••	acrn: AA ship to: U		1	ASREQ
	descriptive data: Data will be delivered in accordant Section J, Exhibit A.	ace with DD Form 1423 se	et forth in	
0003	CLIN Del Sch	Sec Class: U		
	acrn: AA ship to: U		1	ASREQ
	descriptive data: Period of performance shall be cor	ncurrent with CLIN 0001	above.	
0005	CLIN Del Sch	Sec Class: U		
	acrn: AA ship to: U		1	ASREQ
	descriptive data: Period of performance shall be con	ncurrent with CLIN 0001	above.	

4. SECTION G

ACRN	Acct Class data	Appropriation/Lmt Subhead/CPN Recip DODAAD Obligati Supplemental Accounting Classification Amount	
AA	ACCOUNT UNCLASSIFIED	5763400 F03000 \$ 149,99 306 4762 420108 040000 592TL 72806F 503000	9.98
	pr/mipr data: F666FM6253-0100		

descriptive data:

The fund cite appears as follows on the PR:

5763400 306 4762 420108 04 592TL 72806F 503000 F03000

5. SECTION I

In accordance with FAR Clause 52.232-20, "Limitation of Cost", estimated cost for CLIN 0005 is \$19,021.20 amount presently available and allotted to this cost-reimbursable effort is \$18,441.50.

6. SECTION J-List of Attachments and/or Exhibits

Document	<u>Title and Date</u>	No. of Pages		
Atch Nr. 1	Statement of Work entitled "Financial Analysis for Hq AFMC/FMC" dated 23 Sep 96	3		
Exhibit A	Contract Data Requirements List dated 24 Sep 96	4		

F33651-95-D-2966 /0005 23 Sep 96 Section J. Atch 1

STATEMENT OF WORK FINANCIAL ANALYSIS FOR HQ AFMC/FMB

1.0 INTRODUCTION

1.1 SCOPE: This Statement of Work provides financial analysis support to HQ AFMC/FMB in accordance with ASC/FM Contract SOW paragraph 3.6.

1.2 BACKGROUND: The AFMC Financial Management Handbook is an integrated training and reference document for describing DoD, Air Force, and AFMC financial management activities. The AFMC FM Handbook is designed for use by financial managers regardless of grade, experience, or organizational level of assignment. The Handbook contains detailed information concerning financial management functions, provides detailed training material for all employees, and serves as a quick reference and refresher training aid for the more experienced financial managers.

Changes in public laws, governing regulations and procedures from Congress, DoD and HQ USAF have continued to impact AFMC financial management practices. As a result, additional updates to the FM Handbook are required. The purpose of this task order is to support AFMC's Financial Managers in performing their assigned roles. This is accomplished by updating the Handbook to incorporate recent changes which affect Financial Management policy and procedures.

2.0 APPLICABLE DOCUMENTS:

- A. DoD Financial Management Regulation 7000.14-R, Volumes 1 through 15
- B. DoDD 5000.1, Defense Acquisition
- C. DoD 5000.2-R, Mandatory Procedures for Major Defense Acquisition Programs (MDAPs) and Major Automated Information System (MAIS) Acquisition Programs.
- D. Air Force and AFMC Directives and Instructions in the 20, 21, 23, 24, 37, 61, 62, 63, 64, and 65 series.
 - E. The AFMC Financial Management handbook
- F. Other DoD, Air Force, and AFMC directives, instructions, regulations, and documents as applicable.
- 3.0 REQUIREMENTS: The contractor shall provide financial analysis support to HQ AFMC/FMB as listed in the following paragraphs:
- 3.1 The organization and content of the FM Handbook was developed in 1986 and has been incrementally updated since then: however, the basic architecture has not been assessed in relation to the current financial management structure and environment. There have been many

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changes and the resulting impacts on the handbook have not been fully evaluated. Examples include:

- Air Force Logistics Command and Air Force Systems Command merged to form Air Force Materiel Command.
- The DoD Acquisition Deskbook and Air Force Acquisition Model (AFAM) Reference Systems have been developed, are periodically updated, and are available on CD-ROM.
 - The SAF/FM and AFMC/FM Strategic Plans are being developed.
- 3.1.1 The first version of the AFMC Financial Management Reference System (FMRS) has been developed and will be distributed on CD-ROM. It is a hypertext system that contains the FM Handbook, AFI 65-601 Volume I, DFAS-DE Regulation 177-101, and an integrated detailed index for these documents. The documents are connected by multiple hypertext links which provide rapid connectivity among the documents. Many other documents including AFAM, the DoD Acquisition Deskbook, DFAS FM Regulations, the Air Force Electronic Publishing Library, etc., are also available on CD-ROM and are accessible via various home pages on the WWW.
- 3.1.2 Considering the above and other relevant factors the contractor shall develop a recommended approach to determine what the architecture, content, and media (CD-ROM, LAN, WWW, etc.) accessibility of the FM Handbook and FMRS should be in the near and far term.
- 3.1.2.1 The contractor shall present the proposed approach to the AFMC FM Handbook Executive Review Group (ERG) for their approval/modification. (CDRL A0001)
- 3.1.2.2 After the analysis approach has been approved, the contractor shall perform the analysis and submit results to the AFMC FM Handbook ERG. (CDRL A0006A)
- 3.1.2.3 The contractor shall update existing or prepare new chapters for the Handbook as directed by the ERG after their review of the analysis. (CDRL A0006B)
- 3.2 The contractor shall provide monthly progress/status reports. The reports will discuss work underway, any difficulties or concerns, and a financial status of the task order. (CDRL A0004)
- **3.3 Travel.** The contractor shall travel, when authorized, to participate in meetings and reviews, and perform data collection to accomplish assigned tasking. The task order monitor for the government will be notified within ten working days in advance of all contractor travel to other contractor and/or government organizations in order to obtain authorization.
 - **3.4 Travel Destinations.** The following are potential travel destinations:
 - a. Air Force Development Test Center (Eglin AFB, FL)
 - b. Air Force Flight Test Center (Edwards AFB, CA)

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c. Arnold Engrg Development Center (Arnold AS, TN)

- d. Electronic Systems Center (Hanscom AFB, MA)
- e. Human Systems Center (Brooks AFB, TX)
- f. Ogden Air Logistics Center (Hill AFB, UT)
- g. Oklahoma City Air Logistics Center (Tinker AFB, OK)
- h. Sacramento Air Logistics Center (McClellan AFB, CA)
- i. San Antonio Air Logistics Center (Kelly AFB, TX)
- j. Space and Missile Systems Center (Los Angeles AFB, CA)
- k. Warner Robins Air Logistics Center (Robins AFB, GA)

4.0 OTHER CONSIDERATIONS:

Principle place of work shall be the contractors office in the Dayton, Ohio area.

5.0 SECURITY: Unclassified

6.0 PERIOD OF PERFORMANCE: The POP for this effort is 365 days.

7.0 HQ AFMC/FMB POINT OF CONTACT:

Capt Bruce Johnson HQ AFMC/FMBA 4375 Chidlaw Road, Suite 6 Wright-Patterson AFB, OH 45433-5006 (513) 257-4799

		ita Hems)			Form Ap OMB No. 0	704-01	88 Se	ctio age	-D-2966/0005 ng J, Exhibit A lof 2
Public reporting burden fr data sources, gathering a any other aspect of this Directorate for Informatic Budget, Paperwork Redu the Government Issuing C	or this collection of information maintaining the data new scollection of information, on Operations and Reports, ction Project (0704-0188), Contracting Officer for the C	tion is estimated to average aded, and completing and including suggestions for 1215 Jefferson Davis Hi Washington, DC 20503. ontract/PR No. listed in Blo	ge 440 hours per respoi reviewing the collection or reducing this burder ghway, Suite 1204, A Please DO NOT RETUR ock E.	nse, including n of informat n, to Departr rlington, VA IN your form	the time for reviewing instri ion. Send comments regard ment of Defense, Washingto 22202-4302, and to the C to either of these addresses	uctions, ng this ton Head Office of . Send	searching ourden est quarters 5 Managen completed	existing timate or Services, nent and I form to	
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A0006	Technical	Report - Study/Se	ervices		AFMC FM Har	ndbool	k		
4. AUTHORITY (Data)	Acquisition Document No.)	5. CONTRACT RE	5. CONTRACT REFERENCE SOW Para 3.1.2.2		6. REQUIRING OFFICE HQ AFMC/FMB				18. ESTIMATED TOTAL PRICE
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G. PREPARED BY ABRUCE G. S	JOHNSON Capt, MBA (513) 257-	USAF 24500	76 HQ A	FMC/FM	MAN Charles	24	Sep.	96	

PREVIOUS EDITIONS ARE OBSOLETE.

DD FORM 1423-2, JUN 90 (EF)

Form Approved OMB No. 0704-0188 **JUIREMENTS LIST** CONTRACT DATA QUIRI (2 Data items) , Exhibit A Page 2 of 2 Public reporting burden for this collection of information is estimated to average 440 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E. C. CATEGORY: A. CONTRACT LINE ITEM NO. B. EXHIBIT OTHER 0002 F. CONTRACTOR E. CONTRACT/PR NO. D. SYSTEM/ITEM F33657-95-D-2966 Specialized Compt. Func. Support 17. PRICE GROUP 3. SUBTITLE 1. DATA ITEM NO. 2. TITLE OF DATA ITEM AFMC FM Handbook Presentation Material A0001 18. ESTIMATED 6. REQUIRING OFFICE 5. CONTRACT REFERENCE 4. AUTHORITY (Data Acquisition Document No.) HQ AFMC/FMB TOTAL PRICE SOW Para 3.6 DI-A-3024A 12. DATE OF FIRST SUB. DISTRIBUTION 14. 10. FREQUENCY 9. DIST STATEMENT 7. DD 250 REQ 50 Days ARO b. COPIES See Blk 16 REQUIRED LT a. ADDRESSEE 13. DATE OF SUBS. SUB. 11. AS OF DATE 8. APP CODE Draft See Blk 16 See Blk 16 Reg Repro N/A See Blk 16 ASC/CDSY lt 16. REMARKS The contractor shall present the proposed approach 50 days ARO. HQ AFMC/FMB 15 ERG approval required before proceeding beyond this point. 15. TOTAL -----> 16 17. PRICE GROUP 3. SUBTITLE 2. TITLE OF DATA ITEM 1. DATA ITEM NO. AFMC FM Handbook Contractors Progress Status Report A0004 18. ESTIMATED 6. REQUIRING OFFICE 5. CONTRACT REFERENCE 4. AUTHORITY (Data Acquisition Document No.) HQ AFMC/FMB TOTAL PRICE SOW Para 3.2 DI-MGMT-80227 12. DATE OF FIRST SUB. DISTRIBUTION 10. FREQUENCY 9. DIST STATEMENT 7. DD 250 REQ 45 Days ARO b. COPIES Monthly REQUIRED LT 13. DATE OF SUBS. SUB. a. ADDRESSEE 11. AS OF DATE 8. APP CODE Draft See Blk 10 Repro See Blk 16 Reg N/A N ASC/CDSY lt 16. REMARKS First report shall be delivered 45 days ARO, and every 30 days thereafter. 1 HQ AFMC/FMB

HQ AFMC/FMBA (513) 257-4799 DD FORM 1423-2, JUN 90 (EF)

BRUCE G.

BRUCE G. JOHNSON Capt, USAF

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